**Notice of Position Vacancy**

**The Adolescent Pre-Diabetes Prevention Program** is seeking a dynamic and experienced Project Director to lead the program.

The Adolescent Pre-Diabetes Prevention Program is an intervention that targets students in grades 9-12 to identify those who are either diabetic, pre-diabetic, or at-risk for becoming pre-diabetic. Once identified and admitted to the program, students are provided with periodic screenings for height, weight, blood pressure, and A1c levels and are introduced to healthier lifestyle choices through a series of twenty-four *Healthy Lifestyle* lessons. Additionally, to facilitate faculty and staff health awareness, Faculty & Staff Health Screenings are conducted once each academic year at each school.

Approximately 2000 students and faculty/staff have direct participation in the program each academic year.

This is a full-time position based in Delhi, LA.

**Responsibilities:**

* Oversee all aspects of planning, implementation, and evaluation for this multi-year project aimed at improving long-term health outcomes for adolescents at 39 high schools in twenty-one rural parishes in Louisiana
* Recruit, hire, and manage project staff and consultants
* Supervise a staff of 13.1 FTE’s
* Assure that project goals, timelines and budgets are executed in compliance with funder requirements and in accordance with the grant application document
* Establish and maintain partnerships with community organizations, government agencies, and the fifty-two project stakeholders
* Prepare progress reports in accordance with funder guidelines
* Represent the Adolescent Pre-Diabetes Prevention Program at relevant meetings, events and public forums
* Identify opportunities to replicate the project
* Plan and host meetings of the Louisiana Pre-Diabetes Prevention Consortium which is composed of the programs fifty-two stakeholders

**Qualifications:**

* Bachelor’s degree required, Master’s degree in a relevant field preferred. Exceedingly well qualified candidates may substitute proven successful program administration for degree requirements.
* 3 years management experience with proven successful program administration at the Director or Assistant Director level
* Proven ability to lead a complex, multi-stakeholder initiative from concept to implementation to completion
* Generalized knowledge in organizational finance, human resources, marketing, technology and governance for non-profit and/or state-based agencies
* Strong budget management skills
* Strong grant writing skills
* Excellent written and verbal communication skills
* Experience working with diverse communities and building collaborative partnerships

**To Apply:**

Please submit cover letter, resume, and references to [pcowart@delhihospital.com](mailto:pcowart@delhihospital.com) by July 15, 2024. Richland Parish Hospital is and equal opportunity employer.